

South Valley Multi-District Special Education

ANNUAL BOARD MEETING MINUTES

Wednesday, July 12, 2017 – 1:00 PM
Wyndmere Public School – Wyndmere, ND

Directors Present: Tom Rettig, President Steve Johnson, VP
Chad Benson Randy Cale
Dan Dalchow Tim Godfrey
Chris Larson Mark Weston

[Absent: Dan Warcken & Brian Nelson]

Also Present: John Porter, Director Linda Bladow, Bs. Mgr.

CALL TO ORDER: The July annual board meeting was called to order by President Tom Rettig at 1:05 p.m.

AGENDA APPROVAL: Chad Benson/Steve Johnson moved to approve the Agenda as presented. Motion carried.

CONSENT AGENDA: It was moved by Chris Larson/Dan Dalchow to approve the Consent Agenda (June meeting minutes, bills, check register, and financial reports). Motion carried.

Business Manager's Annual Report: Linda Bladow presented the Business Manager's Annual Report. Revenue for fiscal year 2016-17 totaled \$1,861,586.27 and expenses totaled \$1,870,832.32, for a net loss of \$9,246.05 (cash basis). DPI reimbursement for student contracts has not yet been received, which would have made the ending cash balance a net gain for the fiscal year. Medicaid revenue had a gain of \$53,227.78 after DPI's 41% deduction. Other increased revenue was reflected in IDEA, preschool foundation aid, student tuition from other units, and transportation. Expense lines over budget included OT/PT services and equipment, out-of-unit student tuitions, staff credits, and transportation costs. Cash carry-over balance is \$417,539.95. It was moved by Randy Cale/Tim Godfrey to approve the Business Manager's Report. Motion carried.

Director's Annual Report: John Porter presented the Director's Annual Report, stating it was a good year. There is potential for growth with Medicaid funding, and SEEC will continue to administer the paperwork. CPI training is being scheduled in August. Para training will be scheduled if there is a need. Cris Deaver will be contracted for behavior challenge plans and assessment tools. Principals' meetings, as well as staff professional development will be held in the fall and spring. SSIP goals will be updated in August. Sharing director services with Rural Cass has been working well. IDEA funding for 2017-18 has been reduced due to declining enrollment. Student tuition costs are increasing. It was moved by Mark Weston/Chad Benson to approve the Director's Report. Motion carried.

BOARD BUSINESS

School Psychologists: Rural Cass needs an additional .5 FTE school psychologist. South Valley currently has two (Loren Houle and Matt Ashburn). The board is agreeable to moving staff between the two units to reduce travel time and costs when the additional half time position is filled.

Preschool Pilot Program Tuition: After researching tuition fees at the two other local preschools, it was recommended to charge \$100/month for the typical peers for the pilot program at the Hankinson Preschool which will be run 4 half days per week. Advertising and screening of applicants will be started for five 3 year olds (morning session), and five 4-5 year olds (afternoon session). In order to be an inclusive environment, an equal number of typical peers and special education students will be required.

2017-18 Assessments & Foundation Aid: It was moved by Steve Johnson/Tim Godfrey to approve the 2017-18 District Assessments at \$258,490 with payments due monthly, and the Preschool ADM Foundation Aid at \$400,610. ADM is subject to change in November by DPI, and will be billed to the districts in April 2018. Motion carried.

2017-18 Budget: It was moved by Randy Cale/Dan Dalchow to approve the 2017-18 Budget in the amount of \$1,745,885 as presented. Increase costs are anticipated for PT/OT and tuition contracted services. Motion carried.

Election of Officers: It was moved by Steve Johnson/Randy Cale to re-elect Tom Rettig as Board President for 2017-18. Motion carried. It was moved by Tim Godfrey/Mark Weston to re-elect Steve Johnson as Board Vice-President for 2017-18. Motion carried.

Pledge of Assets & Official Depository: It was moved by Dan Dalchow/Chad Benson to approve the Pledge of Assets presented and designate Lincoln State Bank as the official depository. Motion carried.

Board Calendar: The 2017-18 Board Calendar was presented for approval, including two joint meetings with Rural Cass Special Ed. It was moved by Mark Weston/Chris Larson to approve the calendar. Motion carried.

Gas & Maintenance Registrations (Bids): It was moved by Chad Benson/Tim Godfrey to approve all gas and service registrations/bids received for 2017-18. Motion carried.

2017-18 Board Committees: It was moved by Chris Larson/Mark Weston to approve the board committees appointed by President Tom Rettig. Motion carried.

- Policy – Tim Godfrey (chair), Dan Warcken, John Porter
- Personnel – Randy Cale (chair), Dan Dalchow, John Porter
- Finance – Tom Rettig (chair), Steve Johnson, Chad Benson, John Porter
- Transportation – Chad Benson (chair), Mark Weston, John Porter
- Executive – Tom Rettig (chair), Steve Johnson, John Porter
- Negotiations – Tom Rettig (chair), Chris Larson

With no other board business or committee reports, the annual meeting adjourned at 2:07 p.m.

NEXT MEETING: Wednesday, September 13, 2017 – Wyndmere - 10:00 AM

_____	_____
Board President	Date Approved
 <i>Linda Bladow</i>	 <i>7.13.2017</i>
_____	_____
Business Manager	Date Prepared

These minutes are subject to approval at next board meeting.