

**SOUTH VALLEY MULTI-DISTRICT
SPECIAL EDUCATION**

PO BOX 100 – HANKINSON, ND 58041-0100

Phone: 701-242-7031 or 1-800-950-1106

Fax: 701-242-8202

SUBSTITUTE TEACHER/PARAEDUCATOR TIME SHEET

Substitute's Name _____

Address _____

City/State/Zip _____

Social Security # _____

School Subbed At _____

Date **Sub For & Reason Absent** **Hours/Day**

Return Completed Form To South Valley By 16th Of Month For Payroll Processing!

Substitute's Signature

Approval